

Part-Time Director of Family Ministries

Jackson United Methodist Church

Location: Jackson, GA

Position Type: Part-Time (15–25 hours/week)

Reports To: Senior Pastor

Position Summary

The Part-Time Family Ministry Director provides spiritual leadership, program development, and relational ministry for children of all ages and their families. This role focuses on nurturing faith formation in the home and church, fostering meaningful connections, and supporting families in their discipleship within the framework of the United Methodist tradition.

Primary Responsibilities

Faith Formation & Programming

- Plan, coordinate, and lead age-appropriate faith formation opportunities for children nursery–7th grade (work together with youth director)
- Develop intergenerational programs that engage families in worship, learning, and service
- Select and/or create curriculum consistent with United Methodist theology
- Coordinate and support Sunday School and small group ministries

Relational Ministry

- Build relationships with children, youth, and families through regular communication and presence
- Provide pastoral support and care to families in times of need (in coordination with pastoral staff)
- Create a welcoming and inclusive environment for all families

Volunteer Leadership

- Recruit, train, and support volunteers for children's and youth ministries
- Ensure compliance with Safe Sanctuaries policies and best practices
- Encourage leadership development among youth and adult volunteers

Worship & Church Integration

- Collaborate with pastoral staff to incorporate children into worship
- Plan and lead special services (e.g., Children's Sabbath, Youth Sunday)
- Encourage family participation in the broader life of the church

Events & Outreach

- Coordinate seasonal events (e.g., Vacation Bible School, retreats, mission opportunities)
 - Engage with community families and create pathways for connection to the church
 - Partner with local schools and community organizations when appropriate
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Qualifications

- A growing and active Christian faith, with a commitment to the mission of the United Methodist Church
 - Experience working with children, youth, and/or families (church or related setting)
 - Strong relational, organizational, and communication skills
 - Ability to work collaboratively with staff and volunteers
 - Bachelor's degree preferred (theological education or progress toward it is a plus)
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Core Competencies

- Passion for family-centered ministry and faith development
 - Creativity and initiative in program planning
 - Emotional intelligence and pastoral sensitivity
 - Ability to balance structure with flexibility in a part-time role
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Work Schedule

- Sunday morning and 1-2 weekday on campus attendance required
 - Additional hours for special events (seasonal flexibility expected)
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Compensation

- Salary commensurate with experience and hours
 - Continuing education and professional development support (if applicable)
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To Apply

Please submit a resume and cover letter to Rev. Pamela Johnston, PO Box 1880, Jackson, GA 30233 or send to pastorpam@jacksonumc.com. Applications will be reviewed on a rolling basis.